

Sibley County Historical Society Board Meeting  
700 Main Street  
Henderson, MN 56044  
On Line "Zoom"  
July 23, 2020 5:00 PM

President Jeff called the meeting to order at 5:03 pm as a Zoom Meeting. Board Members present were: Jeff Ducharme, Eldrene Ebert, Vicki Stock, Holly Hargess, Tom Frauendienst, Wendy Evenson, Joy Cohrs and Shirley Black. Absent Board Members: Mike Reinhardt Visitors: Sharon Haggemiller, Arlene Busse, Todd Sasse, Judy Loewe, Ruth Ann Buck, Diane Frauendienst, Karen Klenk

Motion made by Vicki, Second by Tom to approve the agenda. Passed.

Motion made by Eldrene, Second by Wendy to accept the June Minutes. Passed.

Motion made by Shirley, Second by Eldrene to accept the June Treasurers Report. Passed.

Tom report that \$3750 (Appropriation) was deposited the first part of July.

SCHS credit card info – Tom. Working on have Rich's name removed. Tom has been added.

Safety deposit box was discussed. It is located in the Home Town Bank. It has been verified that we do have the box. Location of key was discussed and located. Vicki Stock added to the discussion. It was determined that Sharon and Richard's name are on the safety deposit box. Richard's name to be removed. Tom needs to go in and sign. *Suggestion after the meeting: Since no one on the board knew about the safety deposit box (only the long term volunteers did) Maybe it should be added to the Time Line so everyone will know when the deposit box rent is due. Question is when is the rent due? Secretary Shirley will add it to the timeline.*

Discussion of what is in the Safety deposit box: Need to go through it and see what's in it. Also need to determine what from the museum should be in the box.

Second Quarter payroll taxes are being paid this week.

**Lisa** updated: Tom Pfarr had sent in a form, but never was on the list. He would like to be a member again. He paid for 4 years (through 2026 now). Sharon will check into it.

Todd Sasse – update to Board as to his progress with the Past Perfect project.

July 23<sup>rd</sup> Inventory Report

Total Objects entered into PastPerfect 4.0: 8,240

Total Objects entered since last report: 1,710

Total Inventory numbers remaining on objects: 2,985 objects with tags, 68 photos, 101 books.

Percent of objects found in collection: 36%

Objects Reconciled so far: 492

Todd has just started in the basement and ran into a snag finding nothing in the description field. Todd is predicting that it will take to the end of September to get through all the attic items.

New Business:

SCHS Director

Todd will not be taking the SCHS Director position. Todd has indicated that he is not comfortable working in a leadership role. Todd's deadline for his current position is August 31<sup>st</sup>. Should we extend it to September 30?

Discussion of the next steps, timing, hours, pay for the SCHS Director position were discussed.

Discussion points:

- Start Advertising for the position. Discussion of full time versus part time. Hard to attract someone part-time. Benefit of a full time position is that in 2-3 years they would have the ability to get things in an optimal position.
- Suggestion by Eldrene to try full time for year and show how the fund raising goes.
- All is an unknown right now during these COVID times. Hiring a director now might be better since museums have laid off people. If someone has been laid off, it's possible someone might be interested.
- Discussion of sharing a director with another museum. Thoughts included that this may have it's downfall once things get up and going again.
- If we hire now, what could a director be doing? Should we wait until the museum is allowed to be open again? With the COVID concerns, we have to consider space issues. Maybe the director could assist with the space problem. This ensued a conversation if the Director can decide what to keep. Benefit of hiring now is that the Director could be working with Todd. If the director is not hired prior to Todd leaving, Todd has said he would come back for a day.
- Advertise for the position will be done through the MN Historical/Society, Face Book and the Website

Motion made by Holly, Second by Joy to hold off on hiring for a month. Passed.

Motion made by Vicki, Second by Wendy to extend Todd's employment to the end of September unless he is done sooner. Passed.

COVID concerns:

- Discussion of volunteers working. Trouble with the tight spots. Due to social distancing, workers cannot be in the same spot.

Future Meetings were discussed. Discussion included a Zoom meeting, a porch meeting Face to Face meeting August will be a Zoom meeting. September will be a get together – on the porch at the museum with the current COVID rules observed.

Ruth Ann: There will be a credit card charge for Microsoft Office 360. This is an annual charge for the software. It was questioned if both the museum and Todd have a copy of Microsoft office 360.

Sibley County Fair Building:

- The Fair Board would like us to buy the building.
- The Fair Board has put a new roof on the building
- We will need a rent Agreement
- On Facebook – put a thank you to the Fair Board for the new roof.

Video Podcast Discussion:

- The Charter School is very interested in participating in a video/podcast project. Discussion was held about opening this up to other schools.
- Volunteers could be used in the video. Teasers could be made and placed on the Facebook page to encourage the audience to take a further look at the video podcast. A script would need to be written, talking about an item. Then the filming would take place, with a volunteer.
- It was brought up that this has been done in the past. There are old 3" disks with videos done in the past. They are in the file cabinet. These disks would be resurfaced and used; however they would need to be transferred to current technology.
  - Check with school teachers who could help with editing
  - Check with Mike Reinart
  - Check with Tom @ Henderson House
  - Shirley can look at the CD and see what's possible

Sharon reported that while she was recently working at the museum she looked out the window and and seen a fawn and mother doe. Todd had a video of them.

Tom reported that he has not received a bill for the last newsletter. Jeff/Tom will look into this.

Landscaping at the Museum:

- It was reported that all the Hostas are now gone.
- Building is needing attention: The railing on the front porch). It is wobbly on the steps going up. A bid will need to be obtained to either 1.) re-anchor it or 2.) Replace it.
- The mulch needs to be thicker. Discussion of whether we should do it now or wait until spring. The type of mulch also needs to be decided. A quote will be obtained from Hagemiller Lumber or Herman's for mulch to be hauled in.
- Front steps (front porch) are peeling off. Should we have it looked at? Have it professionally done? Jeff will check with the library to see who did theirs, as it looks professionally done.

Sharon reported on her Wednesday work. She is working on cleaning the table off. Then working on Arlene's donation. Accession getting numbers and getting it into PastPerfect. Marie is doing the Manuel leger entries. There was a suggestion of doing away with the Ledger.

It was brought up that we should not be accepting any thing until the moratorium is over. If someone is wanting to gift to the museum – we will need pictures first to see if it is appropriate for our collection (ie it will not be a duplicate of what we already have).

Meeting was Adjourned by President Jeff at approximately 6:05 pm.

Submitted by Shirley A. Black

SCHS Secretary