

Sibley County Historical Society Board Meeting
700 Main Street
Henderson, MN 56044
On Line "Zoom"
August 27, 2020 5:00 PM

President Jeff called the meeting to order at 5:02 pm as an online Zoom Meeting. Board Members present were: Jeff Ducharme, Eldrene Ebert, Vicki Stock, Holly Hargess, Tom Frauendienst, Mike Reinhardt and Shirley Black. Absent Board Members: Wendy Evenson, Joy Cohrs Vistors: Sharon Haggemiller, Todd Sasse, Judy Loewe

Motion made by Eldrene, Second by Tom to approve the agenda. Passed.

Motion made by Holly, Second by Tom to accept the July Minutes. Passed.

Motion made by Shirley, Second by Vlcki to accept the June Treasurers Report. Passed.

Tom reported that There is currently \$700 in the checking account. He will be getting some money out of the Edward Jones account - \$10,000 out-- to meet obligations. There was the extra expense associated with the extension of Todd's time – which was approximately \$9,000 to \$10,000 that took extra money.

The Auto Owners (Ogren's agency in Gibbon) insurance was paid. This was due on September 1, 2020. The insurance bill was \$1,600. Due diligence was done to have our policy reviewed for cost effectiveness. The policy was reviewed by Mark Lundstrom. Mark indicated that he could not meet the amount Ogren's is currently offering our policy at.

Todd Sasse – update to Board as to his progress with the Past Perfect project.

August 27th Inventory Report

Total Objects entered into PastPerfect 4.0: 9,258

Total Objects entered since last report: 1,018

Total Inventory numbers remaining on objects: 3,679 with 3,499 objects with tags, 75 photos, 105 books.

Percent of objects found in collection: 34%

Objects Reconciled so far: 723

Todd reported that last month went very well. Todd has been working in the attic. He has approximately 2-3 weeks to go on the attic items.

The 34% was questioned for further detail on this number: Todd reported that it is the not identified or "found in collection" and need to be reconciled. There are several scenarios: Some have numbers, some don't have numbers and have to be looked up through the book - some book entries go back as far as 1949, some are prop materials.

President Jeff read a note from past director Claudia, dated 1/22/2020. In the report she reported 13, 248 objects. Claudia also mentioned that she would be submitting a report to SCHS regarding good collection

management/procedures. This report has not been received. Todd did speak with the Minnesota Historical Society, but was unable to get an answer on the status of the report. Jeff will reach out to Claudia.

Past Perfect 4.0 Discussion. One of Claudia's recommendations was that Past Perfect 4.0 was outdated and should be reviewed. During discussion it was noted that our current Version of Past Perfect has not been updated for sometime. Currently it is being backed up to the cloud. Discussed was the need to verify that our system is being backed up appropriately, so that if something were to happen, we would have a full restorable back-up. We also know that there is version 5.0 and cloud based options available. Mike will investigate our current Past Perfect system to determine what is being backed up and if we are safe with our data. Mike will also check to see that our current system is still supported. Mike will also look into Past Perfect 5.0 & the cloud option and see what the upgrade costs and benefits would be. Mike will report back to us at the next meeting.

Museum opening dates were discussed. The current COVID situation was discussed and it was noted that Sibley County has seen a substantial increase in COVID cases and this past week had the highest increase per capita for the State Of Minnesota. Opening discussion was split into two categories:

1.) Opening of the museum to the public

- a. Following discussion, Motion made by Vicki to remain closed the remainder of this year and in 2021 up to our normal opening the last weekend in May, with evaluation of opening done in 2021. Holly second the motion. Passed.
- b. January Open House has been cancelled.

2.) Opening of the museum to the volunteers.

- a. Currently only Sharon is going in to complete her work. There was Interactive discussion between the board and the volunteers. Displays and rearrangement of items could be some of the things the volunteers would like to work on. Holly, Sharon and Mike will get together via phone and work on a detailed volunteer plan, which will be presented to the board at the next meeting. Holly presented Ideas for displays:
 - i. Civil War Display
 - ii. Women's 100th Year of Voting
 - iii. Doll Display/Toy Display
 - iv. New Auburn Voting Booth.

Holly reported that the Handkerchief display has been taken down and returned to the owner. The New Auburn Voting Booth is up and ready.

- b. The reopening of the museum to the volunteers was tabled until next month, when it is planned for the volunteers to present their plan of work to the board.
- c. COVID concerns for volunteers being in the museum was discussed. Shirley will look into both State guidelines/requirements and check with other local museums on their COVID policy.

Holiday Decorating was discussed. It was decided that we should go forward with the usual decorating to help bring some cheer to the local community during this COVID period. Holly will check on getting some pumpkins. Also noted that Henderson is having a Holiday Lighting Contest. We will plan to do our normal light display.

Building Repairs: Jeff reviewed John Anderson's Bid to repair the railing. We still need to get bids for the painting on the steps. Jeff will 1.) get a bid from John Anderson. 2.) get a bid from Patrick Hanson Painting (the company that did the library steps). Motion made by Vicki, seconded by Michael to go with Anderson's bid for the work on the railing.

Executive Director: Discussion included part-time vs- full time. Due to funds, part-time is more compatible. If we do go with a part-time director, the job description will need to be relooked at and job priorities refocused. We discussed that a Part-Time director would not be able to do as much as a full time director, but the part-time director could use committees to assist with the different tasks/projects. Motion made by Holly, to readdress the hiring of a Director until after the first of the year. Vicki second. Passed.

The Sibley County School Book was discussed. We have a couple hundred books left and they are taking up room in the basement. A thought was brought up by Holly to possibly gift the book to libraries, other local museums, libraries, city offices, townships, colleges etc. After discussion we decided to lower the price on the book to \$25 plus \$5.00 shipping and handling (unless the purchaser wants to pick it up at the museum, which a time would need to be arranged to have someone there). Mike will updated the website. Shirley is going to run a promotion on the Gibbon History site, it will be advertised on the SCHS Facebook page, and it will be included in the upcoming SCHS newsletter.

Judy Loewe indicated she is looking for Rush River Creamery Information.

Farewell to Todd: Since we cannot have a gathering to honor Todd's time with us, we decided to give Todd some of the books that SCHS has for sale (including the School book) and a \$25 Visa Gift Card. Jeff will write a Thank you note from all of us. Motion made by Shirley to present Todd with the gift as described above, second and passed.

Meeting was Adjourned by President Jeff at 6:55 pm.

Submitted by Shirley A. Black

SCHS Secretary