

Sibley County Historical Society Board Meeting

Zoom Meeting

May 28, 2020

President Jeff called the meeting to order at 4:47 pm. Board members present were: Jeff Ducharme, Eldrene Ebert, Mike Reinhardt, Vicki Stock. Joy Cohrs, Tom Frauendienst, Karen Klenk, Holly Harjes by speaker phone. Absent Wendy Evenson. Visitors: Diane Frauendienst, Todd Sass and Ruth Ann Buck.

Motion was made by Joy, second by Tom to accept Agenda as presented. Passed.

Motion was made by Holly and. Second by Vicki to accept Minutes from April meeting. Passed

Motion was made by Karen and second by Eldrene to approve Treasurer's Report.

Joy Cohrs and Holly Harjes were nominated to the SCHS Board via voting from Ballots placed into the April SCHS Newsletter.

Todd Sass give us the following report on the work he has been to doing:

Total objects entered into PastPerfect 4.0 to date: 4,970

Total objects entered since last report on April 23: Total 1,804 with 1,553 3-D objects, 183 library objects, and 68 photographs.

Total inventory numbers remaining on objects to date: Total 1,473 with 81 library objects and 41 photographs.

Percent of objects found in collection to date: 30%

Objects reconciled to date: 335

Todd asked for advice from the Board as to direction he should go with the remainder of inventory. After discussion, Vicki made a motion that we ask Todd to continue work for two more months to finish reconciliation.

Second by Karen. Motion passed.

Storage of County Newspapers was discussed with input by Eldrene. After discussion a motion was made by Vicki and second by Joy to save entire current newspapers of each issue. The research committee will copy the obituaries and start an index in Excel. When the Board returns to the museum we will need to discuss arrangement of storage areas. Motion passed. Eldrene suggested that a "Space need Study" could be done.

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Timeline additions were discussed and were added. The Timeline is a tool for the Board to use throughout the year.

Job description for Executive Director has not been completed as committee has not been able to meet.

Karen Klenk has given notice to resign from the Board. Shirley Black of Gibbon has agreed to take on Karen's responsibilities and term. She will be introduced to the Board at the June meeting.

Discussion was held on the SCHS Visa Credit Card, It is up for renewal the end of July. Rich Nagel is now listed on the card. Tom does not want his name of the credit card. Tom is doing research on what name or names would need to be on the card. Vicki agreed to write up a policy as what limit to set for the use of the card, who has the right to use the card, should the Board approve all expenditures or to what limit. Tom and Vicki will bring their findings to the June meeting. Thank you.

The automatic charge for [ancestry.com](https://www.ancestry.com/)/International version was discussed. Question was asked: Is there a need for the International version? Since it has been paid for the year, the direction to Mike was to place the information on our Web site to let people know we have access to it. Then it should be monitored for the year as to the use. A possible charge for the use of it could also pay for the yearly cost.

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Mike and Eldrene presented the following Fee Schedule and approved by the Board.

Fee Schedule

Research Fee -	\$10.00/hour	-	Members Free
Books	Price as marked		
Copies (one item on one sheet of paper)	\$.50 (hard copy or digital copy)		
Photo Copies on paper	\$ 2.00		
Digital/email Copy of photo on paper	\$ 2.00		
Photo Copies on photo paper	\$10.00 per sheet		
Mailing/handling fee per order	\$ 5.00		

**Checks payable to Sibley County Historical Society Treasurer
Send to: PO Box 407, Henderson MN 56044**

Holly reported that the July newsletter is being worked on. We will have to wait for the government to let us open the museum and hopefully at the June meeting we can make plans for the rest of the year.

President Jeff closed the meeting at 6:35 pm

Submitted by Karen Klenk
SCHS Secretary