

Sibley County Historical Society Board Meeting Minutes
700 Main Street
Henderson, MN 56044
On Line "Zoom"
September 24, 2020 5:00 PM

President Jeff called the meeting to order at 5:00 pm as an online Zoom Meeting. Board Members present were: Jeff Ducharme, Eldrene Ebert, Vicki Stock, Tom Frauendienst, Mike Reinhardt, Joy Cohrs, Wendy Evenson and Shirley Black. Absent Board Members: Holly Harjes

Vistors: Sharon Haggemiller, Todd Sasse, Judy Loewe , Karen Klenk, Arlene Busse, Diane Frauendienst

Motion made by Vicki, Second by Joy to approve the agenda. Passed.

Motion made by Vicki, Second by Eldrene to accept the August Minutes. Passed.

Motion made by Joy, Second by Wendy to accept the June Treasurers Report. Passed.

Question:

- 1.) Flowers: Eileen Brandt takes care of the flowers. The plants are obtained from the Hutterites (Henderson MN).
- 2.) Question on Microsoft Office 365 bill. Should only be 3 licenses. (Not 4). It was verified that we have not received a bill for the 4th licenses.

Todd Sasse – update to Board as to his progress with the Past Perfect project

September 24, 2020 Inventory Report

Total Objects entered into PastPerfect 4.0: 11,022 (10,671 objects, 259 books, 162 photos)

Total Objects entered since last report: 1,764

Total Inventory numbers remaining on objects: 4,509 with 4,317 objects with tags, 87 photos, 105 books.

Percent of objects found in collection: 33%

Objects Reconciled so far: 1,181

Todd will be finished on Wednesday (September 30, 2020). Todd will have a book of maps for each room. Todd and Sharon will meet on Wednesday for a final meeting. Todd and Mike will also meet within the next week to do a final walk through.

Items from Todd:

- Things that are accessioned need to be put away
- Storage needs to be cleaned up.

A Thank-You to Todd from everyone was given to Todd. The whole collection is on the computer now. The deaccession progress – Sharon knows how to do that and can continue that.

Collection Policy hasn't been followed in the past.

DISCUSSION:

- Collection Policy should be followed, so we don't get back in the same situation as where we are with just taking items.
- There is literally no room anymore.
 - Refer back to Claudia's point of the museum being full, and the recommendation that we don't take any more.
 - Deaccession policy should be followed and a protocol set to get rid of the item.
- By-Laws
 - If item(s) is out of scope (not pertinent to Sibley County or Minnesota) it should be considered for deaccession.
 - Question asked, "What Type of Museum" should we be?
 - Question if things are only in the era of the house – late 1800's to early 1900's.
 - Collect and reserve anything for Sibley Co.
 - Suggestion to include in plan to incorporate all Sibley County museums, so that items may be coordinated.
- Collections Management Policy
 - Moratorium to not accept anything more items.
 - Attic is used for storage and the attic steps are soft.
 - Todd: Look in Past Perfect. For top 10 things we have in duplicates
- Deaccession items process.
 - Goes to the board
 - Then follow the policy for deaccession of items.
- The question of the moment is are we going to stick with the moratorium? It has been soft and squishy.
- Process for items that come into the Museum:
 - Collections Committee – Find answer to the questions about the item. "Less Info- Less Important".
 - Next, Board for approval of denial of the item
 - Display Committee – Marie and Arlene (they need help). Vickie, Wendy and Eldene volunteered to help.
- Arlene's items: Are on a loan
 - No place to store the items.
 - Do we have other items on loan?
 - Collections Committee – do they find the items useful.
- Lengthy Discussion of the Dolls
 - Do we have other dolls (look in Past Perfect)
 - A loan form should be completed for Arlene. 1 year loan then, follow loan policy for renewal.
 - Then do the duplicates study.

Moratorium – Tabled for next meeting due to time constraints and no conclusions. Motion made by Michael and second by Tom. Passed

Slate roof has a leak on the north side of the building in the pantry area. Garlock French Roofing Corporation does historical buildings, but are expensive. Anderson Brothers looked at it briefly and thought there maybe a blub of tar that is blocking water.

OLD BUSINESS: Claudia thought it might be a good time to hire (with COVID, people maybe laid off). We will ask Claudia for help with a job description.

Anderson Brothers: Will start with the steps, repaint the railing Patrick Hanson had been called (He painted the library). However, he has not returned the call. Anderson said they would paint with a gray color.

Repainting of the porch is scheduled for next spring.

The pumpkin and sunflower shrub is blocking the stairs to the museum.

Opening for volunteers discussion:

- Museum volunteers would need to follow COVID protocol.
- Water Fountain is off limits during COVID
- Must practice social distancing.
 - Someone in geology
 - Someone on the computer
 - 1 more person
- Edina Alarm Company will be contacted with the following schedule
 - No Tuesday
 - Verify times on Thurs and Sunday
 - Use Alarm code and fob.

Bushes on the East and South Side need to be trimmed.

Revisited a COVID policy.

Meeting was Adjourned by President Jeff at 6:16 pm after motion by Joy with a second from Tom.

Submitted by Shirley A. Black

SCHS Secretary