

Sibley County Historical Society Board Meeting
ZOOM Meeting
June 25, 2020

President Jeff called the meeting to order at 4:35 pm as a Zoom Meeting. Board Members present were: Jeff Ducharme, Eldrene Ebert, Vicki Stock, Tom Frauendienst, Karen Klenk, Wendy Evenson. New Board Member Shirley Black. Absent Board Members: Joy Cohrs, Mike Reinhardt. Visitors: Diane Frauendienst, Todd Sasse, Sharon Haggemiller

New Board Member, Shirley Black was introduced to the Board taking the place of Karen Klenk as Secretary.

Motion made by Tom and Second by Wendy to approve the Agenda. Passed.

Motion Made by Wendy and Second by Vicki to accept May Minutes. Passed.

Motion by Holly and Second by Vicki to accept Treasurers Report. Passed. Tom reported that the \$61,000 CD with Edward Jones was extended for another 3 months.

Todd Sasse update to Board as to his progress with the Past Perfect project. **June 25th Inventory Report**

Total Objects entered into PastPefect 4.0: 6,530

Total Objects entered since last report: 1,560

Total Inventory numbers remaining on objects: 2,109 with 1,949 Objects, 64 Photos, and 96 Books.

Percent of objects found in collection: 32%

Objects Reconciled so far: 378

Ran into boxes that were not done well by the 2019 inventory project.

On June 15th 2020 I encountered Claudia Nicholson present on the Google Document spreadsheet from the 2019 inventory. Claudia Nicholson owns and runs The Museum Lady LLC. and was in charge of the 2019 Sibley County Historical Society inventory project which ran from February 2019 to December 18 of 2019. I contacted Jeff DuCharme and informed him that there was some concern of manipulating data. I then contacted Mike Reinhardt who recommended we backup the spreadsheet to the Sibley County Historical Society computer network as an Excel spreadsheet. The Google document was backed up and will continue to be backed up on a daily basis until the data entering process is complete.

Discussion was held on the reopening of the Museum with CoVid19 safety requirements. Motion by Tom and Second by Holly to keep things as is and address again in one month. Passed. Ideas were discussed as to how to involve the public if the museum would not open this year. Jeff volunteered to contact schools in the County and discuss options of students helping put together Video Tours of items, displays, etc. at the museum that could be accessed through the internet or with video's.

SCHS Credit Card was discussed and Tom will bring back more information to the June Board meeting.

Following is the Job Description for the Sibley County Historical Society Curator of Collections/Museum Operations Officer:

**Curator of Collections / Museum Operations Officer 30 hours / week,
starting @ \$15 to \$20 /hour**

Sibley County Historical Society seeks a Curator of Collections and Museum Operations Officer. Major duties include: care of historic collections, the ability to work with, train and support volunteers, scheduling events and programs, public relations and tours, fundraising and grant writing skills, historic research, and computer skills. The Curator of Collections / Museum Operations Officer will report directly to the SCHS Board and attend monthly meetings. Candidates should have an educational background in a related field preferred. Pay starts at \$15 to \$20 per hour at 30 hours per week. Send cover letter, resume and references to: Sibley County Historical Society, PO Box 407, Henderson, MN 56044

Applications accepted until position is filled.

Motion by Tom and Second by Vicki to Accept this Job Description. Passed. The Board directed President Jeff to advertise this position through the MN Historical Society and on our Facebook Page. Tom will check into the number of hours can be worked per week before certain benefits need to be paid. Also, should this position be a full time, part time or independent contractor? Tom will report at July Meeting.

Discussion on considering lending " like kind " items to Sibley County museums. This was tabled until a Director is hired.

Discussion was held on policy for accepting donations. Arlene Busse has items she would like to donate. Arlene is on the committee to accept donations. Holly agreed to join Jeff and Sharon this committee for this one time donation from Arlene.

Arlene Busse suggested that we establish a display committee. After discussion it was decided to ask for volunteers to assist in putting up displays. Holly will add this request to the Newsletter.

Holly related that the June Newsletter was ready for the printer. She will work with Eldrene on maybe adding area Church History's that have not previously been in newsletters.

Sharon Haggemiller requested being allowed to come back to volunteer on Wednesdays to catch up on ascension of 2020 items. Motion by Vicki and second by Wendy to allow Sharon to work on Wednesdays and report monthly on her progress to the Board. Passed

Meeting adjourned by President Jeff at 6:00 pm.

Submitted by Karen Klenk
SCHS Secretary