

Sibley County Historical Society Board Meeting Minutes

700 Main Street

Henderson, MN 56044

On Line "Zoom"

October 22, 2020 5:00 PM

President Jeff DuCharme called the meeting to order at 5:00 pm as an online Zoom Meeting. Board Members present were Jeff DuCharme, Eldrene Ebert, Vicki Stock, Tom Frauendienst, Mike Reinhardt, Joy Cohrs, Holly Harjes and Shirley Black. Absent Board Member was Wendy Evenson

Visitors: Sharon Haggemiller, Karen Klenk, and Arlene Busse

Motion made by Shirley, second by Vicki to approve the October agenda. Passed.

Motion made by Joy, second by Vicki to accept the September Minutes with noted corrections (Misspellings: loan, Harjes, expensive, Office 365, Hutterites of Henderson) Minutes to be resent to all with the corrections. Passed.

Motion made by Holly, second by Mike to accept the September Treasurer's Report. Passed.

Questions to the Treasurer:

- 1.) \$120 rental clarification: This was for the US Postal Box Rent for the upcoming year.
- 2.) Donation totals included a donation from Lynelle Brant. Great, Great Granddaughter of the family associated with the log cabin.

Marie Krumrey Gift Letter: Request to gift 8 photos from the disbanded Clear Lake Baptist Church, Gibbon MN. Copies of the letter are attached at the end of these meeting notes. Discussion – concluded with the acknowledgement that we would like to have the photos in our collection.

OLD BUSINESS:

1. Establish Accession Policy:

The following motion made by Vicki Stock and second by Michael. Passed.

FUTURE DONATIONS WILL NOT BE ACCEPTED UNLESS: 1). THE ITEM(S) ARE NOT DUPLICATIVE, AND, 2), SAID ITEM(S) HAVE A UNIQUE AND INHERENT VALUE RELATIVE TO SIBLEY COUNTY.

PROPOSED DONATIONS SHOULD BE REVIEWED AND, IF DEEMED TO MEET THE CRITERIA, A RECOMMENDATION SHOULD BE BROUGHT TO THE BOARD.

PROPOSED DONATIONS WILL NOT BE ACCEPTED FOR POSSESSION AND ACCESSIONED UNTIL THE BOARD HAS APPROVED.

Discussion:

- Written with the intent that this pertains to three dimensional objects
- Discussion on other items coming into the museum, namely items used by the genealogy committee:
 - There are many photos at the museum that have never been accessioned.
 - New photos coming into the museum
 - Newspapers were discussed

- Family History Books coming into the museum
- Maps coming into the museum.

Vicki Stock made a motion to amend her original motion. Second by Tom. Passed. It will now read as follows:

FUTURE DONATIONS, WITH THE EXCEPTION OF NEWSPAPERS, WILL NOT BE ACCEPTED UNLESS: 1). THE ITEM(S) ARE NOT DUPLICATIVE, AND. 2), SAID ITEM(S) HAVE A UNIQUE AND INHERENT VALUE RELATIVE TO SIBLEY COUNTY.

PROPOSED DONATIONS SHOULD BE REVIEWED AND, IF DEEMED TO MEET THE CRITERIA, A RECOMMENDATION SHOULD BE BROUGHT TO THE BOARD.

PROPOSED DONATIONS WILL NOT BE ACCEPTED FOR POSSESSION AND ACCESSIONED UNTIL THE BOARD HAS APPROVED.

Other items discussed and listed above (Family books, Maps, etc), would go through the Collections Committee. The Collections Committee members currently are Jeff DuCharme, Arlene Busse, and Sharon Haggemiller. Michael offered to be the alternate.

2. Items belonging to Arlene Busse that are currently being identified will be itemized as a 90-day Loan to be used for the next exhibit and will be then returned to Arlene Busse with our thanks.

Discussion: Whenever the museum opens again, Arlene's Exhibit will remain in place for the entire season, instead of 90 days. Then shall be returned.

3. Future Exhibits will feature items in our accessioned collection

Loan Discussion:

- Donations on loan will be kept for a year unless family requests a shorter time.
- It was noted that there is a forum currently in place for accepting loans.
- Claudia's suggestion was to really be cognizant of using our own collection to feature in upcoming exhibits. Start thinking of utilizing Past Perfect for tracking the movement of items.

Motion by Vicki: From this point forward, items loaned to the museum, will be for a maximum of one year, or less if the donor would like it returned sooner. Second by Joy. Passed.

Exhibit Discussion:

- It is a given now that we will not be taking everything in.
- Loan donations taken in for future for special exhibits
- Exhibits will be focused on our own items, with loans held to a minimum.
- Discussion of exhibits around the museum – using our own items
- Deaccession topic came up. Discussion that deaccession had been identified as the next step after Todd's inventory
 - Run report on duplicate items in Past Perfect. Mike is willing to run the necessary reports.

Slate Roof Repair

- Ian Sing was contacted by Lowell Nagel. He has not been to the museum to see the roof yet. Ian has worked on the roof previously.
- Garlock French has seen the roof and they thought it will be a lot more involved than a quick fix.
- If Ian can patch the roof, do it now and the extensive work next spring,

Steps/Railing Repair Update:

- Front Steps and Railing – work will start this coming week.
- John is delivering the wood to Jeff to prime and paint it.
- A local welder will fix the railing and then it will be shipped off to Mankato for it to be powder coated.

COVID policies

- Short two returns from the board, Tom and Shirley Those need to be handed in.
- Most volunteers have completed their policies and returned them.

NEW BUSINESS:

- Marie Krummy letter (see note of discussion above)
- PayPal Name change
 - Rich set up the PayPal account originally with his name, ID and Arlington address.
 - Used for Book orders
 - Dan, our website manager, has been working with PayPal and came back with the steps that are needed to go through with the name change
 - PayPal account would now be under the SCHS, however, it needs to also have an individual on it. Jeff will give PayPal his name and number, so it can move forward with the change of name and address. Address to be used will be the museum's address and PO Box.
- Museum Director
 - Job Description. Claudia was approached to write up the Job Description. Claudia indicated it was a couple hour job and she would charge \$50/hour.
 - Discussion of Job Description -vs- Job Posting.
 - Benefit of Claudia doing it was discussed– looking professional, etc.
 - Discussion of doing it ourselves.

Motion made by Joy and second by Tom to contract with Claudia to work on the Job Description. Passed.

Winthrop Historical Society: Karen Klenk presented to board that they would like to have an article in the next SCHS newsletter. Karen will send the article to SHS1 museum address. Thank you, Karen!

Items in the JRB Center There are accessioned and nonaccessioned items at the JRB Center. Discussion if these items should be brought back. Suggestion is that we look at the items at the Center first and see what they do have there. Arlene has the key to the center and will go with. Todd and Luke inventoried items at

the Center and they are in Past Perfect There is also another list of items at the Center as well (some items have been at the JRB Center for many years).

Discussion as to why we want them back if they are just going to go up to the attic. It was noted that the JRB Center has been closed, even prior to COVID. Discussion on SCHS taking over the JRB Center – for now we will just go and look at the SCHS items that are in the center. Sharon or Mike will put together the list of items at the Center to be taken with those that are going to the Center.

Meeting was Adjourned by President Jeff at 6:07 pm after motion by Mike, seconded by Tom.

Submitted by Shirley A. Black

SCHS Secretary

9-28-2020
1315 E. 11th St.
Glencoe, Mn.
55336

Dear Mr. DuCharme,

I have access to 8 pictures from the dis-banded Clear Lake Baptist Church, Dillon, Mn. They are of groups taken next to the Church beginning in 1895. My sister and I are attempting to identify people on the pictures and are having duplicates and a hard drive made of each. He would like to donate these items to the Historical Society at Henderson. Some are in frames: largest: 9" wide x 3 1/2" long, Without frames: 8" wide x 2 8/2" long

our Great Grand father founded this congregation which is

Why we are interested in preserving these items. We also guide at the museum occasionally when it is open to the public. Do you want the originals with or without frames & the Harddrive? Please inform me about your procedures. Thank You!

Sincerely,
Maurice Ramsey